



---

# Cancer Resource Center

---

of the Finger Lakes

---

Building on the good works of the Ithaca Breast Cancer Alliance...  
"Because no one should face cancer alone."

## Volunteer Application

NAME: \_\_\_\_\_

LOCAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

(if different from local)

\_\_\_\_\_

LOCAL PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Please check if interested:  I'd like to receive *Choices*, CRC's twice-yearly newsletter

I'd like to receive CRC's monthly e-newsletter via e-mail

DAYS & TIMES AVAILABLE: \_\_\_\_\_

IF STUDENT, WHICH SEMESTERS? \_\_\_\_\_

DO YOU HAVE A CAR?  Yes  No

Why are you interested in volunteering at CRC?

How did you hear about us?

What experiences have you had with cancer and/or those affected by it?

Please tell us a little about yourself. What is your profession? Do you have any special interests, hobbies, skills, licenses, and/or certifications?

Please list three people whom we may contact as references:

	<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Relationship</b>
1)	_____			
2)	_____			
3)	_____			

I, \_\_\_\_\_, give my consent for the release of information about me from the references above.

\_\_\_\_\_  
**Signed**

\_\_\_\_\_  
**Date**

# **\*\*Please Check All That Interest You\*\***

## **I. Direct Client Services**

### **Client Support**

There are many different ways to support a person who is dealing with a cancer diagnosis and/or treatment. Accompany/transport a client to a doctor's appointment or treatment sessions. Visit a client in the hospital or at home. Help a client and/or their caregiver prepare for an appointment or assist with other tasks in the home. Correspond regularly with clients to check-in, follow-up after treatment, remind him/her about upcoming CRC events and programs. Assist a client with finding information and resources. Provide "on-call" hours for CRC or help meet and greet clients who come to our office. There may also be an opportunity to hold regular "office hours" at Cayuga Medical Center or the Ithaca Free Clinic to provide information on CRC services.

### **Helpline**

Several hundred calls from people with cancer, their friends, family and loved ones come in to the Helpline each year. Volunteers who staff the line provide information on support groups, peer referrals, community resources and treatment options, and refer to physicians as well as other health care providers.

## **II. Support Services**

### **Office**

Volunteers are an essential part of day-to-day office life at CRC. Each one comes to our office at a set time every week and does "whatever needs doing" that day. Common tasks are: working on mailings, answering the phones, data entry, filing, running errands, light cleaning, plant watering, and general organizational tasks.

### **Community Ambassador**

Volunteers assist us with staffing educational displays at health fairs, expos, festivals, etc. and otherwise educate the community about cancers and CRC services. They act as a liaison between the public and CRC staff, reporting on their interactions with the community members who gather information from their display table.

### **Community Liason**

These volunteers find out where/when community events happen in their area. They keep CRC up-to-date with community news and events as well as distribute our literature to their community. Areas needed: Newfield, Danby, Caroline, Groton, Dryden, Spencer, Candor, T-Burg, Lansing, Ithaca (Downtown, East, West and South).

### **Walkathon**

Our biggest fundraiser of the year requires hundreds of volunteers and months of planning. Take part in the action by helping with flyer distributions, contacting local businesses, identifying team leaders to raise money, and much, much more.

### **Garden Group**

Be part of the seasonal crop of volunteers who keep our house and yard looking beautiful. This involves watering and weeding the lovely garden as well as cleaning up the back yard when needed.

## **III. Boards, Committees, Interns**

### **Board of Directors**

The board of directors is responsible for policy development and oversight of the entire organization. Board members play a key role in CRC relations with the greater community.

### **Committees**

CRC has several committees, comprised of community members, board representatives, and staff that contribute to the organization in specific areas. These committees include: Advocacy, Fund Development, Program and Services, Strategic Planning, Personnel, and Finance.

### **Advisory Board**

Community members are needed to gain input and support about key issues to assure that planning is done with as many perspectives as possible. Individuals with a genuine interest in the mission of CRC, who communicate well with others, and who bring a wide range of interests and backgrounds are sought to complement the roles of staff.

### **Interns**

Students from Ithaca College, Cornell, and TC3 help CRC with long-term projects such as publicity, human resources, media, program evaluation, research, grant writing, etc. They work in conjunction with staff to fulfill course requirements.

Please return completed application to:  
Sharon Kaplan  
Director of Volunteer Services  
Cancer Resource Center of the Finger Lakes  
612 West State St.  
Ithaca, NY 14850  
OR  
fax to 607-275-0632